



# Aspergers Victoria Inc. 28<sup>th</sup> Annual General Meeting Minutes

The Bayview Eden Hotel, 6 Queens Rd Melbourne Vic 3004

17 November 2019

**Meeting commenced:** 2:08 pm

**Chair:** Tamsin Jowett (AV President)

**Minutes:** Emma Howden (Board Assistant)

## 1. Welcome

Tamsin Jowett welcomed members and guests to the 2018-19 Aspergers Victoria Inc.'s 28<sup>th</sup> Annual General Meeting.

## 2. Attendance and Apologies:

### Present (Members):

**Board:** Tamsin Jowett (President), Kevin Kennedy (Vice President), Rebecca Oxley (Secretary), David Cox (Treasurer), Miranda Harris (General Member), Gayle Vermont (Programs), Mark Solonsch (Communications).

**Staff:** Emma Howden (Admin), Kathryn Ridgway (Programs).

### Financial members:

Rafiq & Sameena Ali, Fiona, Volker & Maximillian Weber, Sandra Bennett, Danny & Catherine Blackford, Lulu & Happy Cheng, Mark Copolov, Elizabeth Craven, Renee Dela Cruz, Camilla Foster, Anne Gable, Penny Robinson, Fabiola Aguilar, Lyndel Kennedy, Lucas Eldridge, Brian Gregurke, Sam Kennedy, Meredith Kermodé, Elisa Koch, Nicholas Michael, Campbell Milton, Amanda Niven, Colin Pickthall, Diane & Genevieve Price, Tracy & Damon Radford, Steven Smith, Sue, Dave & Amethyst Stergo, Tom Truman, Tim Truman, Marie-Claire Van Besouw, Adam Walton.

**Apologies:** 69 members submitted their apology.

## 3. Confirmation of 2017-18 AGM Minutes

See *'2017-18 Minutes of Meeting'* - attached.

The minutes of the 2018 AGM (sent to members prior to the 2018 AGM and on 24/10/2019) were confirmed and approved by majority vote of members.

**Motion 1:** Moved by Gayle Vermont, seconded by Mark Solonsch to formally accept the minutes of the 27th Annual General Meeting. **Motion carried by majority vote.**

## 4. Annual Report 2018-19

See *'Annual Report'* of the Aspergers Victoria AGM presentation - Attached.

Tamsin Jowett went through the Annual Report which included an update on the achievements and highlights that Aspergers Victoria had achieved over the last 12 months. Gayle Vermont presented the groups and programs slides within the report.

**Motion 2:** Moved by Lyndel Kennedy and seconded by Kevin Kennedy that the 2018-19 Annual Report of Aspergers Victoria be accepted. **Motion carried by majority vote.**

## 5. Treasurer's Report and Financial Statements 2018-19

David Cox (Treasurer) went through the Financial Statements (as at 30 June 2019). He made the following comments:

- Grants were large in 2018, but smaller in 2019, hence the dip in income.
- Only just over \$4,000 was received in donations and bequests (nearly \$10,000 last year).
- Expenses: The board / treasurer put in a lot of effort into ensuring expenses are as low as possible.
- AV invested in work programs, consulting/contractors to enable sustainable growth and to win grants etc.
- Cash balance has grown strongly with the large government grants received (in 2018 year).
- Of the \$300,000 total assets, some \$47,000 is via auspices for other organisations, so is not ours to spend.

***Motion 3:*** Moved by Mark Solonsch and seconded by Gayle Vermont that the Treasurer's Report and the Financial Statements for the financial year ended 30<sup>th</sup> June 2019 be confirmed and accepted. **Motion carried by majority vote.**

## 6. Membership Fees Proposal for 2019-20

Tamsin presented proposed Membership Fees for coming year and explained the need for new family, volunteer, annual supporter and employer supporter categories.

***Motion 4:*** Moved by Penny Robinson and seconded by Adam Walton that the Membership Proposal for 2019-20 be confirmed and accepted. **Motion carried by majority vote.**

## 7. Confirm the 2019-20 Board members

Tamsin went through the new board members for 2019-20 (below), gave an update on new roles and the new structure with three (3) new sub-committees in the process of being setup (Programs, Business Development and Finance, Risk & Audit). Tamsin pointed out that members didn't need to be board members to volunteer and help wherever possible.

- |                                    |   |
|------------------------------------|---|
| • <b>President</b> – Tamsin Jowett | <b>Vice President</b> – Kevin Kennedy         |
| • <b>Treasurer</b> - David Cox     | <b>General Member</b> – Miranda Harris        |
| • <b>Secretary</b> – Rebecca Oxley | <b>Communications/Bus Dev</b> – Mark Solonsch |
| • <b>Programs</b> - Gayle Vermont  |   |

***Motion 5:*** Moved by Tom Truman and seconded by Mark Solonsch that the Membership Proposal for 2019-20 be confirmed and accepted. **Motion carried by majority vote.**

## 8. Thank you to the AV community

Tamsin thanked the AV community for their dedication and support throughout the year, including:

- Members and their supporters
- Volunteers past and present
- Patron Richard Eisenmajer
- AVs Ambassadors
- Board members past and present
- Donors
- Grant contributors
- Performers
- Speakers

## 9. Other Business

No other business items were raised for discussion.

## 10. Close

The 28<sup>th</sup> Aspergers Victoria Inc. AGM formally closed at 2.40 pm.

Signed by the Chair of the meeting

Date / / 2020